

JOB VACANCY

TRAMPOLINE COACH (SPORTS COACH)

DESCRIPTION:

Coventry Sports Foundation is looking to recruit enthusiastic Trampoline coaches to join our Sports Development Team to deliver specific high quality Trampoline sessions in sports centers.

The ideal candidate will be required to plan and set up innovative sessions and deliver high quality sessions for children which are fun and enjoyable, in line with the relevant trampoline award scheme.

A British gymnastics trampoline coaching level 2 qualification.

NOTE: This post is subject to DBS clearance. Applicants must be registered on the DBS Update Register or be willing to apply for DBS clearance through Coventry Sports Foundation.

PLEASE QUOTE JOB REFERENCE:

XL8

CLOSING DATE:

3:00pm, 7th February 2018

BENEFITS INCLUDE:

- Free use of our facilities over three sites (Xcel Leisure Centre, Alan Higgs Centre & Centre AT7)
- Excellent training and development prospects

DEPARTMENT:

Sports Development

HOURS:

Variable

HOURLY RATE:

Starting from £8.37

TO APPLY: Visit www.covsf.com/jobs for more details and complete the application form.

Coventry Sports Foundation is an equal opportunities employer. A DBS Check will be required for the successful candidate.

Pride

Passion

Performance

JOB DESCRIPTION

Job title	Trampoline Coach		
Salary Range	Starting from £8.37/Hour	Main Location	All Sites
Reporting to	Sports Development Officer		
Responsible for			

Responsibilities for all employees

- To embrace and lead by example on the company's key values of PRIDE, PASSION and PERFORMANCE.
- To undertake your duties to the best of your ability and fully comply with all of the Company's general standards and those relating to your specific role.
- To support the Foundations commitment to providing a safe environment for children and young people, ensuring awareness of the Company's Safeguarding Policy, Procedures and Practice Guidance, and to be vigilant, reporting any safeguarding concerns without delay.
- To attend and fully engage with all internal training and development requirements and opportunities, and maintain such qualifications as required by the demands of the role.
- To interact positively with customers adopting a friendly and professional approach at all times.
- To carry out tasks at a range of sites that are either operated or managed by the Company or where services are delivered by the Company.
- To be involved in any aspects or opportunities for sharing of good practice, expertise and responsibilities within the company.
- To generally help promote the work and public image of the company, always maintaining high standards of customer service and personal appearance.
- To undertake other duties and provide short-term cover where necessary, as specified by Management, which are appropriate to your qualifications, experience and general level of your position.

Overall purpose and objective of the role

To assist with the organisation, development and delivery of all aspects of the Schools' PE Programmes and all other Community Development programmes.

Main Duties of the Role:

1. To regularly deliver the prescribed number of coaching sessions across all the company's sites.
2. To deliver coaching sessions as organised within the objectives of the project's school and community outreach programme.
3. To always deliver coaching sessions in a manner consistent with sound coaching principles and the social objectives of the project, adhering to the project's unit and lesson plans.
4. To be actively involved in Sports Development issues outside of coaching programmes, including events, meetings and activity promotion as directed by the Sports Development Manager.
5. To assist in the planning, review and development of all new and existing unit and lesson plans and Sports Development work programmes.
6. To maintain all administrative records relating to coaching sessions and programme development, as directed by the Sports Development Manager.
7. To attend all project review and forward planning meetings.
8. To set up and break down equipment as necessary for sessions, adhering to the correct procedures for the safe handling and storing of equipment.
9. To ensure that adequate standards of Health & Safety considerations are maintained at all times, in accordance with the Health & Safety policy.
10. To undertake regular stock checks of project equipment, reporting all losses and damages.
11. To respond to accidents with the appropriate measures of first aid, ensuring that all records relating to accidents are completed immediately afterwards.
12. To perform facility duties as required by the sports development officer when not otherwise engaged with or required for project coaching responsibilities.

13. To contribute to the professional development and guidance of Further Education and Work Placement students.
14. To seek personal professional development by pursuing relevant experiences and appropriate qualifications.
15. To attend regular internal training days to improve subject knowledge.
16. To attend safeguarding training within the company and adopt its policies.

This job description is neither exhaustive nor exclusive and may be reviewed and updated depending upon operational requirements and staffing levels.

Date: November 2017

PERSON SPECIFICATION

Qualities	Essential	Desirable
Personal attributes	<ul style="list-style-type: none"> • Ability to work on own initiative & lead a team of people • Adaptable and flexible • Approachable • Supportive towards young people 	<ul style="list-style-type: none"> • Ability to be positively persuasive and motivate individuals and teams
Knowledge and Experience	<ul style="list-style-type: none"> • Experience of planning and delivering Trampoline coaching. • Understanding of safeguarding, health and safety and sports equity principles, policies and procedures • Health and Safety issues surrounding sports activities and facilities 	<ul style="list-style-type: none"> • Relevant Safeguarding, Equity and Coaching Disabled Performers training. • Experience of working with disadvantaged groups. • Experience of working with special needs children. • Relevant knowledge and experience of sports development, including club and coach development. • Organisation of competitions. • Knowledge of relevant national governing body programmes, policies and procedures. • Experience of monitoring/evaluation of sessions.
Special skills	<ul style="list-style-type: none"> • Coaching Skills • Ability to plan & deliver high quality, varied & effective coaching sessions • Organisational, planning and administration skills • Communication skills • Leadership skills • Ability to adapt sessions appropriately dependent on the needs of the group 	



**Coventry Sports
Foundation**
More than just sport!

General intelligence	<ul style="list-style-type: none">• Basic IT knowledge, numeracy and literacy	
Qualifications	<ul style="list-style-type: none">• At least a British Gymnastics Trampoline Coaching Level 2 qualification• First Aid qualification	<ul style="list-style-type: none">• Continually working towards sports coaching qualifications
Circumstances	<ul style="list-style-type: none">• Ability to work unsociable hours including evenings, weekends and bank holidays.• Ability to travel between sites during the working day.• DBS Clearance	

